



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTECITY
PARTIDA ELEMENTARY SCHOOL

February 5, 2020

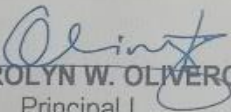
SCHOOLS DIVISION MEMORANDUM
No. 006 s. 2020

To: All Teaching and Non-Teaching Personnel
LIS Coordinator
All Others Concerned

SCHOOLS DIVISION CHECKING OF SCHOOL FORMS FOR THE SCHOOL YEAR 2019-2020

1. This office announces the conduct of the School Checking of Forms of Kindergarten to Grade 6 for the School Year 2019-2020.

Kindergarten	March 4 – 5
Grade 6	March 9 – 10
2. Checking of School Forms for Grade 1 to 5 will be held on March 16-17.
3. Enclosure no. 1 identifies the School Checking Committee who are expected to strictly adhere to the provisions stipulated in issuances relative to the computation of grades, guidelines on awards and recognition and preparation of school forms.
4. Attached is Schools Division Memorandum No. 47 s. 2020 re: "Schools Division Checking of School Forms for the SY 2019-2020" for reference.
5. Orientation meeting on the Schools Division Committee, **School Heads**, School Registrar or **LIS Coordinators** shall be held on **February 21, 2020 (8:30 am)** at Sapang Palay National High School Multi-Purpose Cooperative Building, San Jose del Monte City.
6. Submit all your questions and inquiries about school form checking to LIS Coordinator subject for inquiries in the upcoming division orientation meeting.
7. For information and wide dissemination.


CAROLYN W. OLIVEROS
Principal I



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Enclosure no. 1 School Memorandum ___ s. 2020

SCHOOL CHECKING COMMITTEE

Kindergarten

Chairperson: Laila A. Alfaro

Vice Chair: Judy Ann O. Pascua

Members:

Elizabeth D. Sicat
Cynthia P. Soriano
Winelyn T. Zuniega
Lorelie D. Dagupan

LIS Coordinator: Luz Diamante

GRADE 1

Chairperson: Teresa M. Macalino

Vice Chair: Jackielyn D. Canoza

Members:

Emily Cordero
April Rose T. Arias
Violet M. Fugaban

LIS Coordinator: Luz Diamante

Grade 2

Chairperson: Ma. Oliva GC. Gemao

Vice Chair: Maricel S. Tamondong

Members:

Verhema I. Portento
Jenilyn T. Gojo Cruz
Abegael S. Torrero

LIS Coordinator: Luz Diamante

Grade 3

Chairperson: Joanne S. Santamena

Vice Chair: Espher M. Mendoza

Members:

Mariel M. Gojo Cruz
Doriness M. Viesca
Jenny Lyn G. Royo
Marlyn M. Rodriguez
Enrique B. Gabonada Jr.

LIS Coordinator: Luz Diamante

GRADE 4

Chairperson: Maricel P. Mamaril

Vice Chair: Maribel GC. Celso

Members:

Lenie U. Cano

Juliet T. Morante

Adrian I. Gojo Cruz

Isabelo I. Gojo Cruz Jr.

LIS Coordinator: Luz Diamante

Grade 5

Chairperson: Roan C. Mabazza

Vice Chair: Mary Jane G. Loma

Members:

Maria Kristina F. Mon

Ela Q. Silvestre

Marisol D. Ladot

Liza M. Abelilla

Epifania B. Mendoza

Zoraida Abelilla

LIS Coordinator: Luz Diamante

Grade 6

Chairperson: Zoraida Abelilla

Vice Chair: Jennilyn T. Gojo Cruz

Members:

Espher M. Mendoza

Maricel P. Mamaril

Jackielyn D. Canosa

LIS Coordinator: Luz Diamante