



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SAN JOSE DEL MONTECITY  
PARTIDA ELEMENTARY SCHOOL

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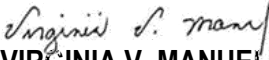
September 25, 2023

**School- Based Memorandum**  
**No. 31, s. 2023**

**SCHOOL LEARNING ACTION CELL FOR THE MONTH OF SEPTEMBER**

To: Teaching Personnel  
All Other Concerned

1. This office announces the forthcoming School Learning Action Cell for Teachers on entitled: **“The Reading Process and the Big Six of Reading”** on September 29, 2023.
2. Objectives of the sessions will be:
  - a. Create a reading comprehension concept and teaching methods.
  - b. Improve understanding of reading/study skills and instructional methodologies.
  - c. Enhance the strategies in teaching reading.
3. Participants in the SLAC session will be the school head, and teachers in all grade levels. (Kinder to Grade Six)
4. See enclosure 1, 2, and 3 for the Technical Working Committee, Training Matrix, Program and List of Participants.
5. 100% attendance is enjoined for all participants.
6. Immediate and wide dissemination of this memorandum is earnestly desired.

  
**VIRGINIA V. MANUEL**  
Principal I



**Address:** Sitio Partida Brgy. Muzon, City of San Jose del Monte Bulacan  
**Official Email Add:** [162507.sjdmc@deped.gov.ph](mailto:162507.sjdmc@deped.gov.ph)  
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**ACTIVITY DESIGN**

I. **TITLE: SCHOOL LEARNING ACTION CELL FOR THE MONTH OF SEPTEMBER**  
**“The Reading Process and the Big Six of Reading”**

II. **OBJECTIVES:**

- a. Create a reading comprehension concept and teaching methods.
- b. Improve understanding of reading/study skills and instructional methodologies.
- c. Enhance the strategies in teaching reading.

III. **SETTING OF ACTIVITY:**

Date and Time: September 29, 2023  
1:00pm - 5:00pm  
Venue: Partida Elementary School (ICT Room)

IV. **PARTICIPANTS:**

Teachers	<b>62</b>
School Head	<u>1</u>
Total	<b>63</b>

V. **BUDGETARY REQUIREMENTS**


SNACKS	63 X 75=	<b><u>P4,725.00</u></b>
TOTAL	→	<b><u>P4,725.00</u></b>

VI. **SOURCE OF FUND** MOOE

Prepared:

  
**MARK ACE C. DELA CRUZ**  
Administrative Officer II

Approved:

  
**VIRGINIA V. MANUEL**  
Principal I



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(Enclosure 1 of School Memorandum 31, s. 2023)

**SCHOOL LEARNING ACTION CELL MATRIX**  
“The Reading Process and the Big Six of Reading”  
September 29, 2023


**MORNING SESSION**

Time	Activities	Resource Person
1:00 – 1:50	<b>Part I - Opening Program</b> Registration National Anthem Prayer Opening Remarks Checking of Attendance	MOL for the Month of June– Grade 5
1:50 –4:45	<b>Part II – Session Proper</b>  The Reading Process and The Big Six of Reading	Mariah Kristelle D. Ipio Virginia V. Manuel
4:45-5:00	Awarding of Certificate Closing Remarks Closing Prayer	Marelene S. Quibete Virginia V. Manuel

Prepared:

  
**ADRIAN I. GOJO CRUZ**  
Grade V- Grade Leader

Approved:

  
**VIRGINIA V. MANUEL**  
Principal I



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*(Enclosure 2 of School Memorandum #31, s. 2023)*

**Technical Working Committee**

SLAC – September 29, 2023

**Chairman: Adrian I. Gojo Cruz**

**Members:**

Maribel G. Celso  
Maricel P. Mamaril  
Lenie U. Cano  
Juliet T. Morante  
Marian SB. Adriano  
Keith Edison P. Yaco  
Isabelo I. Gojo Cruz Jr.

**Management of Learning (MOL)**

SLAC – September 29, 2023

National Anthem/Makabayan Song	}	Isabelo I. Gojo Cruz Jr./Maribel G. Celso
Prayer		
CSJDM Hymn		
PES Hymn		
Checking of Attendance		Marian SB. Adriano
Certificates		Isabelo I. Gojo Cruz Jr.
Master of Ceremony		Keith Edison P. Yaco

Documentation  
Maricel P. Mamaril  
Juliet T. Morante  
Lenie U. Cano



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(Enclosure 3 of School Memorandum #31, s. 2023)

**LIST OF PARTICIPANTS PER GRADE LEVEL**

<b>KINDERGARTEN</b>	<b>GRADE FOUR</b>
1. GOJO CRUZ, MARK ANGELO I.	37. GABONADA, JR. ENRIQUE B.
2. MACALE, MARY ROSE D.	38. EVANGELISTA, MARK ANGELO B.
3. AFLORO, LAILA A.	39. ROYO, JENNY LYN G.
4. GASPAR, RODALYN O.	40. SANTAMENA, JOANNE S.
5. DELFINO, MAYETT G.	41. QUIBETE, MARELENE S.
6. DOMINGO, KRISTINE BONIFACE G.	42. DE JESUS, MARIEL GC.
7. APE, ROBEE ELLAINE DS.	43. POLICARPIO, ANJANETTE C.
<b>GRADE ONE</b>	<b>GRADE FIVE</b>
8. DUPAGAN, LORILIE D.	44. GOJO CRUZ, ADRIAN I.
9. CORONA, ELMA	45. CANO, LENIE U.
10. TAGUINOD, KELLY ROSE T.	46. CELSO, MARIBEL G.
11. SICAT, ELIZABETH DC	47. GOJO CRUZ, ISABELO JR.
12. SORIANO, CYNTHIA P.	48. MAMARIL, MARICEL P.
13. ZUNIEGA, WINELYN T.	49. MORANTE, JULIET T.
14. AVENDAÑO, CHRISTIAN B.	50. YACO, KEITH EDISON P.
15. SUPETTRAN, MICHELLEINE D.	51. ADRIANO, MARIAN SB.
16. CORDERO, AMEE MARIE F.	52. GLOVA, EDELYN S.
17. EVANGELISTA, HANNA DANICKA S.	<b>GRADE SIX</b>
<b>GRADE TWO</b>	53. SILVESTRE, ELA Q.
18. CORDERO, EMILY F.	54. ABELILLA, ZORAIDA N.
19. SANTOS, BABYLEN I.	55. VIESCA, DORINESS M.
20. TAYABAN, VIOLETA F.	56. LOMA, MARY JANE G.
21. CANOZA, JACKIELYN D.	57. MON, MARIA KRISTINA F.
22. ABELILLA, LIZA M.	58. LADOT, MIRASOL D.



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23. IPIO, MARIAH KRISTELLE D.	59. MENDOZA, EPIFANIA B.
24. BARTOLOME, JOSEPH D.	60. MENDOZA, ESPHER M.
25. ESPENEDO, SHERYL A.	61. BANTULA, MARIA CORAZON R.
26. CALDERON, CHRISTOPHER R.	<b>SPED</b>
27. LACSARUM, PACITA L.	62.LABINDAO. AGNES E.
<b>GRADE THREE</b>	<b>NON-TEACHING</b>
28. TAMONDONG, MARICEL S.	63. VIRGINIA V. MANUEL
29. GEMAO, MA. OLIVA DC.	
30. PRESTOSA, MARIA SANDRA I.	
31. GOJO CRUZ, JENILYN T.	
32. TORRERO, ABIGAEAL C.	
33. MABAZZA, ROAN C.	
34. PORTENTO, VERHMA I.	
<b>GRADE FOUR</b>	
35. RODRIGUEZ, MARLYN M.	
36. DIAMANTE, LUZ M.	



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