



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
PARTIDA ELEMENTARY SCHOOL
SITIO PARTIDA, BRGY. MUZON, CSJDM, BULACAN

June 26, 2023

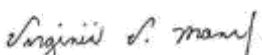
SCHOOL MEMORANDUM

No. 21 s. 2023

To: All Teachers
Non-Teaching personnel

CONDUCT OF GENDER AND DEVELOPMENT TRAINING ON GENDER RESPONSIVE TEACHING TECHNIQUES AND CLASSROOM MANAGEMENT

1. This office announces the forthcoming Gender and Development Training for Teachers with the Theme: **“Strengthening Gender and Development Promoting Equality and Diversity in the Classroom”** on July 11, 2023 at Partida Elementary School.
2. Objectives of the sessions will be:
 - a. To protect learners’ discrimination, gender- related violence, exploitation and bullying.
 - b. To capacitate teachers on how to promote gender equality inside the classroom and;
 - c. To gain understanding on Gender Responsive Teaching Techniques and Classroom Management.
3. Participants to the GAD Training will be the school head, and teachers in all grade levels. (Kinder to Grade Six)
4. See enclosure 1, 2, 3 and 4 for the Technical Working Committee, Training Matrix, Program and the List of Participants.
5. 100% attendance is enjoined for all participants.
6. Immediate and wide dissemination of this memorandum is earnestly desired.


VIRGINIA V. MANUEL
Principal I



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ACTIVITY DESIGN

I. TITLE: GENDER AND DEVELOPMENT TRAINING ON GENDER RESPONSIVE TEACHING TECHNIQUES AND CLASSROOM MANAGEMENT

Theme: "Strengthening Gender and Development Promoting Equality and Diversity in the Classroom".

II. OBJECTIVES:

- a. To protect learners' discrimination, gender- related violence, exploitation and bullying.
- b. To capacitate teachers on how to promote gender equality inside the classroom and;
- c. To gain understanding on Gender Responsive Teaching Techniques and Classroom Management.

III. SETTING OF ACTIVITY:

Date and Time: July 11, 2023
Venue: Partida Elementary School
Time: 8:00am- 12:00nn

IV. PARTICIPANTS:

Teachers	55
School Head	<u>1</u>
Total	56

V. BUDGETARY REQUIREMENTS


Meals		
Snacks	64 x 75 =	₱4,800.00
Lunch	64 x 110 =	₱7,040.00
GRAND TOTAL	=	₱11,840.00

VI. SOURCE OF FUND: MOOE Fund

Prepared:


MARK ACE C. DELA CRUZ
Administrative Officer II

Approved:


VIRGINIA V. MANUEL
Principal I



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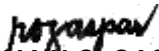
(Enclosure 1 to School Memorandum 21, s. 2023)

GENDER AND DEVELOPMENT TRAINING MATRIX
Theme: "Strengthening Gender and Development Promoting Equality and Diversity in the Classroom".

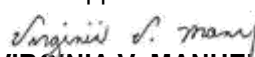
July 11, 2023 (Tuesday)

Time	Activities	Resource Person
7:00-8:00	Part I - Registration	Kinder
7:00 – 8:00	Part II - Opening Program National Anthem Prayer Opening Remarks	Mayett GC. Delfino Kristine Boniface G. Domingo Virginia V. Manuel Principal
8:00-9:30	Part III – Gender Responsive Teaching Techniques	Zoraida N. Abelilla
9:30-11:00	Classroom Management	Rodalyn O. Gaspar
11:00-11:30	Awarding of Certificates	Virgina V. Manuel Principal Ma.Oliva DC. Gemao Master Teacher Marelene S. Quebete Master Teacher Rodalyn O. Gaspar GAD Coordinator
11:30-12:00	Closing Remarks	Virgina V. Manuel Principal

Prepared:


RODALYN O. GASPAR
GAD COORDINATOR

Approved:


VIRGINIA V. MANUEL
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(Enclosure 2 to School Memorandum 21, s. 2023)

GENDER AND DEVELOPMENT PROGRAMME

Theme: "Strengthening Gender and Development Promoting Equality and Diversity in the Classroom".

July 11, 2023 (Tuesday)

Time	Activities	Resource Person
7:00-8:00	Part I - Registration	Mark Angelo I. Gojo Cruz
7:00 – 8:00	Part II - Opening Program National Anthem Prayer Opening Remarks	Mary Rose D. Macale Mayett GC. Delfino Virginia V. Manuel Principal
8:00-9:30	Part III – Gender Responsive Teaching Techniques	Zoraida N. Abelilla
9:30-11:00	Classroom Management	Rodalyn O. Gaspar
11:00-11:30	Awarding of Certificates	Virginia V. Manuel Principal Ma.Oliva DC. Gemao Master Teacher Marelene S. Quebete Master Teacher Rodalyn O. Gaspar GAD Coordinator
11:30-12:00	Closing Remarks	Virginia V. Manuel Principal



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(Enclosure 3 to School Memorandum 21, s. 2023)

**TECHNICAL WORKING COMMITTEE
GENDER AND DEVELOPMENT TRAINING
July 11, 2023**

Chairperson: Rodalyn O. Gaspar
Vice Chairperson: Mayett GC. Delfino
Members:

Agnes E. Labindao
Kristine Boniface G. Domingo
Mark Angelo I. Gojo Cruz
Mary Rose D. Macale
Abigael C. Torrero
Juliet T. Morante

Management of Learning (MOL)

GAD – July 11, 2023

Registration	Mark Angelo I. Gojo Cruz
National Anthem	} Mary Rose D. Macale & Mayett G. Delfino
CSJDM Hymn	
PES Hymn	
Prayer	
Checking of Attendance	Agnes E. Labindao
Certificates	Rodalyn O. Gaspar
Master of Ceremony	Kristine Boniface G. Domingo

Documentation/Narrative Report/ACR

Abigael Torrero, Juliet Morante & Rodalyn O. Gaspar



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(Enclosure 4 of School Memorandum #21, s. 2023)

LIST OF PARTICIPANTS PER GRADE LEVEL

KINDERGARTEN	GRADE FOUR
1. GOJO CRUZ, MARK ANGELO I.	33. RODRIGUEZ, MARLYN M.
2. MACALE, MARY ROSE D.	34. DIAMANTE, LUZ M.
3. LABINDAO. AGNES E.	35. GABONADA, JR. ENRIQUE B.
4. GASPAR, RODALYN O.	36. LACSARUM, PACITA L.
5. DELFINO, MAYETT G.	37. ROYO, JENNY LYN G.
6. DOMINGO, KRISTINE BONIFACE G.	38. SANTAMENA, JOANNE S.
GRADE ONE	39. QUIBETE, MARELENE S.
7. DUPAGAN, LORILIE D.	40. DE JESUS, MARIEL GC.
8. AFLORO, LAILA A.	GRADE FIVE
9. CORONA, ELMA	41. GOJO CRUZ, ADRIAN I.
10. SICAT, ELIZABETH DC	42. CANO, LENIE U.
11. SORIANO, CYNTHIA P.	43. CELSO, MARIBEL G.
12. ZUNIEGA, WINELYN T.	44. GOJO CRUZ, ISABELO JR.
13. AVENDAÑO, CHRISTIAN B.	45. MAMARIL, MARICEL P.
14. SUPETRAN, MICHELLEINE D.	46. MORANTE, JULIET T.
15. CORDERO, AMEE MARIE F.	47. YACO, KEITH EDISON P.
16. EVANGELISTA, HANNA DANICKA S	48. ADRIANO, MARIAN SB.
17. ESPENEDO, SHERYL A.	GRADE SIX
GRADE TWO	49. SILVESTRE, ELA Q.
18. CORDERO, EMILY F.	50. ABELILLA, ZORAIDA N.
19. MACALINO, MA. TERESA M.	51. VIESCA, DORINESS M.
20. TAYABAN, VIOLETA F.	52. LOMA, MARY JANE G.
21. CANOZA, JACKIELYN D.	53. LADOT, MIRASOL D.
22. ABELILLA, LIZA M.	54. MENDOZA, ESPHER M.
23. IPIO, MARIAH KRISTELLE D.	55. MENDOZA, EPIFANIA B.
24. BARTOLOME, JOSEPH D.	56. MON, MARIA KRISTINA F.




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GRADE THREE	57.EVANGELISTA, MARK ANGELO B.
25. TAMONDONG, MARICEL S.	NON-TEACHING PERSONNEL
26. GEMAO, MA. OLIVA DC.	58. DELA CRUZ, MARK ACE C.
27. PRESTOSA, MARIA SANDRA I.	59. MANGALIMAN, MICHELLE T.
28. GOJO CRUZ, JENILYN T.	60. MACAPIA, SOLOMON R.
29. TORRERO, ABIGAE L. C.	61. SUELA, JONATHAN G.
30. MABAZZA, ROAN C.	62. ESPAÑOLA, IMELDA P.
31. PORTENTO, VERHMA I.	63. MORADA, FELIX JR.
SCHOOL HEAD	64. PALACIO, VICENTE L.
32. VIRGINIA V. MANUEL	

Prepared:


RODALYN O. GASPAR
GAD COORDINATOR

Approved:


VIRGINIA V. MANUEL
Principal I