



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
PARTIDA ELEMENTARY SCHOOL
SITIO PARTIDA, BRGY. MUZON, CSJDM, BULACAN

Office of the Principal

June 13, 2023

SCHOOL MEMORANDUM
No. 19 s. 2023

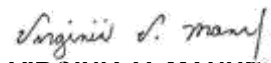
SCHOOL CHECKING OF FORMS FOR SCHOOL YEAR (SY) 2022-2023

To: All Teaching and Non-Teaching Personnel/All Others
Concerned

1. In connection of the Schools Division Memorandum No. 221, s. 2023 entitled Schools Division Checking of School Forms for the School Year 2022-2023, this office announces the conduct of the School-Based Checking of Forms of Kindergarten to Grade 6 for SY 2022-2023.
2. The following will be the schedule for checking of forms:

GRADE LEVEL	SCHOOL LEVEL	DIVISION LEVEL
Kindergarten	June 26, 2023	June 28-29, 2023
Grade 1	July 10, 2023	July 15-18, 2023
Grade 2	July 11, 2023	July 15-18, 2023
Grade 3	July 14, 2023	July 15-18, 2023
Grade 4	July 11, 2023	July 15-18, 2023
Grade 5	July 10, 2023	July 15-18, 2023
Grade 6	June 27, 2023	June 30-July 3, 2023

3. Enclosure No. 1 identifies the School Checking Committee who are expected to strictly adhere to the provisions stipulated in issuances relative to the computation of grades, guidelines on awards and recognition and preparation of school forms.
4. Attach is DM 221 s 2023 School Division Checking of School Forms for the School Year 2022-2023 in DepEd Order No. 11 s. 2018 (Guidelines on the preparation and Checking of School Forms).
5. Immediate and wide dissemination of this Memorandum is desired


VIRGINIA V. MANUEL
Principal I



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(Enclosure 1 of School Memo No. 19 s. 2023)

School Checking Committee

KINDERGARTEN:

Chairperson: Virginia V. Manuel
Vice Chairperson: Lorilie D. Dupagan (Curriculum and Assessment)
Marelene S. Quibete (Master Teacher)
Luz M. Diamante (Enrollment Counts and Learner Profile)
Members: Michelleine D. Supetran
Elma Corona
Sheryl A. Espenedo

GRADE I

Chairperson: Virginia V. Manuel
Vice Chairperson: Emily F. Cordero (Curriculum and Assessment)
Ma. Oliva DC. Gemao (Master Teacher)
Luz M. Diamante (Enrollment Counts and Learner Profile)
Members: Liza M. Abelilla
Joseph D. Bartolome
Mariah Kristelle D. Ipio

GRADE 2

Chairperson: Virginia V. Manuel
Vice Chairperson: Maricel T. Sister (Curriculum and Assessment)
Ma. Oliva DC. Gemao (Master Teacher)
Zoraida N. Abelilla (Enrollment Counts and Learner Profile)
Members: Jenilyn T. Gojo Cruz
Roan C. Mabazza
Maria Sandra L. Prestosa

GRADE 3

Chairperson: Virginia V. Manuel
Vice Chairperson: Marlyn M. Rodriguez (Curriculum and Assessment)
Marelene S. Quibete (Master Teacher)
Zoraida N. Abelilla (Enrollment Counts and Learner Profile)
Members: Jenny Lyn G. Royo
Enrique B. Gabonada Jr.
Mariel GC. De Jesus



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GRADE 4

Chairperson: Virginia V. Manuel
Vice Chairperson: Adrian I. Gojo Cruz (Curriculum and Assessment)
Marelene S. Quibete
Luz M. Diamante (Enrollment Counts and Learner Profile)

Members:
Juliet T. Morante
Maricel P. Mamaril
Keith Edison P. Yaco

GRADE 5

Chairperson: Virginia V. Manuel
Vice Chairperson: Ela Q. Silvestre (Curriculum and Assessment)
Zoraida N. Abelilla (Enrollment Counts and Learner Profile)

Members:
Doriness M. Viesca
Mary Jane G. Loma
Mirasol D. Ladot
Espher M. Mendoza

GRADE 6

Chairperson: Virginia V. Manuel
Vice Chairperson: Ma. Oliva DC. Gemao (Curriculum and Assessment)
Luz M. Diamante (Enrollment Counts and Learner Profile)

Members:
Jackielyn D. Canaza
Zoraida N. Abelilla
Lenie U Cano
Joanne S. Santamena-Gojo Cruz



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