



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY  
PARTIDA ELEMENTARY SCHOOL

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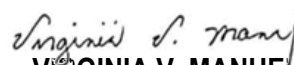
April 16, 2024

**School- Based Memo No. 16, s. 2024**

**SCHOOL LEARNING ACTION CELL FOR THE MONTH OF APRIL**

To: Teaching Personnel  
All Other Concerned

1. This office announces the forthcoming School Learning Action Cell for Teachers on entitled: **“Crafting the Process of Innovation and Research”** with the theme **“Designing Your Research Blueprint: Key Considerations and Best Practices for Crafting a Successful Study”** on April 25, 2024.
2. Objectives of the sessions will be:
  - a. Enrich discussions, spark new insights, and contribute to the collective advancement of research and innovation.
  - b. Discover the most recent approaches, trends, and developments in a variety of fields' study and innovation.
  - c. Gain inspiration from fellow researchers' work, success stories, and challenges.
3. Participants in the SLAC session will be the school head and teachers at all grade levels. (SPED, Kinder to Grade Six)
4. See enclosure 1, 2, 3 and 4 for the Technical Working Committee, Training Matrix, Program and List of Participants.
5. 100% attendance is enjoined for all participants.
6. Participants must bring a laptop and extension cord.
7. Immediate and wide dissemination of this memorandum is earnestly desired.

  
**VIRGINIA V. MANUEL**  
Principal I

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**“MATATAG: Bansang Makabata, Batang Makabansa”**



**Address:** Sitio Partida Brgy. Muzon, City of San Jose del Monte Bulacan  
**Official Email Add:** [162507.sjdmc@deped.gov.ph](mailto:162507.sjdmc@deped.gov.ph)  
**Contact Number:** (044) 320-7223





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**ACTIVITY DESIGN**

I. **TITLE: SCHOOL LEARNING ACTION CELL FOR THE MONTH OF APRIL**  
**“Crafting the Process of Innovation and Research”**

II. **OBJECTIVES:**

- a. Enrich discussions, spark new insights, and contribute to the collective advancement of research and innovation.
- b. Discover the most recent approaches, trends, and developments in a variety of fields' study and innovation.
- c. Gain inspiration from fellow researchers' work, success stories, and challenges

III. **SETTING OF ACTIVITY:**

Date and Time: April 25, 2024  
1:00pm - 5:00pm  
Venue: Partida Elementary School

IV. **PARTICIPANTS:**

Teachers	63
School Head	<u>1</u>
Total	64

V. **BUDGETARY REQUIREMENTS**

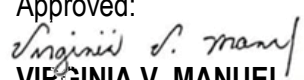
SNACKS	64 X 75=	<u>P4,800.00</u>
TOTAL	→	<b>P4,800.00</b>

VI. **SOURCE OF FUND** MOOE

Prepared:

  
**MARK ACE C. DELA CRUZ**  
Administrative Officer II

Approved:

  
**VIRGINIA V. MANUEL**  
Principal I

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(Enclosure 1 of School Memorandum 16, s. 2024)

**SCHOOL LEARNING ACTION CELL MATRIX**  
“Crafting the Process of Innovation and Research”  
April 25, 2024

**Training Matrix**

Time	Activities	Resource Person
1:00 – 1:50	<b>Part I - Opening Program</b> Registration National Anthem Prayer Checking of Attendance Thought of the Day	Marian SB. Adriano/Maricel P. Mamaril Isabelo I. Gojo Cruz Jr. Maribel G. Celso Keith Edison P. Yaco Lenie U. Cano
1:50 – 4:45	<b>Part II – Session Proper</b>  Crafting the Process of Innovation and Research  Awarding of Certificate	Liberty Lenz O. Escobar Master Teacher I  Virginia V. Manuel Michelle A. Belarmino Marelene S. Quibete Zoraida N. Abelilla
4:45-5:00	Closing Remarks  Closing Prayer	Marelene S. Quibete  Juliet T. Morante

Prepared:

**ADRIAN I. GOJO CRUZ**  
Grade V- Grade Leader

Approved:

**VIRGINIA V. MANUEL**  
Principal I

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(Enclosure 2 of School Memorandum #16, s. 2024)

**Technical Working Committee**

SLAC – April 25, 2024

**Chairman: Adrian I. Gojo Cruz**

**Members:**

Maribel G. Celso  
Maricel P. Mamaril  
Lenie U. Cano  
Juliet T. Morante  
Marian SB. Adriano  
Keith Edison P. Yaco  
Isabelo I. Gojo Cruz Jr.  
Edelyn S. Glova

**Management of Learning (MOL)**

SLAC – April 25, 2024

National Anthem/Makabayan Song	}	Isabelo I. Gojo Cruz Jr./Maribel G. Celso Juliet T. Morante
Prayer		
CSJDM Hymn		
PES Hymn		
Checking of Attendance		Keith Edison P. Yaco
Thought of the Day		Lenie U. Cano
Certificates		Isabelo I. Gojo Cruz Jr.
Master of Ceremony		Edelyn S. Glova
Documentation		Maricel P. Mamaril/Marian SB. Adriano
Narrative Report		Adrian I. Gojo Cruz

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(Enclosure 3 of School Memorandum 16, s. 2024)

**SCHOOL LEARNING ACTION CELL PROGRAMME**  
“Crafting the Process of Innovation and Research”  
April 25, 2024

**Training Matrix**

Time	Activities	Resource Person
1:00 – 1:50	<b>Part I - Opening Program</b> Registration National Anthem Prayer Checking of Attendance Thought of the Day	Marian SB. Adriano/Maricel P. Mamaril Isabelo I. Gojo Cruz Jr. Maribel G. Celso Keith Edison P. Yaco Lenie U. Cano
1:50 – 4:45	<b>Part II – Session Proper</b>  Crafting the Process of Innovation and Research  Awarding of Certificate  Closing Remarks	Liberty Lenz O. Escobar Master Teacher I  Virginia V. Manuel Michelle A. Belarmino Marelene S. Quibete Zoraida N. Abelilla  Marelene S. Quibete
4:45-5:00	Closing Prayer	Juliet T. Morante

Prepared:

**ADRIAN I. GOJO CRUZ**  
Grade V- Grade Leader

Approved:

**VIRGINIA V. MANUEL**  
Principal I

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(Enclosure 4 of School Memorandum #16, s. 2024)

**LIST OF PARTICIPANTS PER GRADE LEVEL**

KINDERGARTEN	GRADE FOUR
1. GOJO CRUZ, MARK ANGELO I.	38. GABONADA, JR. ENRIQUE B.
2. MACALE, MARY ROSE D.	39. EVANGELISTA, MARK ANGELO B.
3. APE, ROBEE ELLAINE DS.	40. ROYO, JENNY LYN G.
4. GASPAR, RODALYN O.	41. SANTAMENA, JOANNE S.
5. DELFINO, MAYETT G.	42. QUIBETE, MARELENE S.
6. DOMINGO, KRISTINE BONIFACE G.	43. DE JESUS, MARIEL GC.
7. CARPESO, MARISOL A.	44. POLICARPIO, ANJANETTE C.
GRADE ONE	GRADE FIVE
8. DUPAGAN, LORILIE D.	45. GOJO CRUZ, ADRIAN I.
9. CORONA, ELMA	46. CANO, LENIE U.
10. TAGUINOD, KELLY ROSE T.	47. CELSO, MARIBEL G.
11. SICAT, ELIZABETH DC	48. GOJO CRUZ, ISABELO JR.
12. SORIANO, CYNTHIA P.	49. MAMARIL, MARICEL P.
13. ZUNIEGA, WINELYN T.	50. MORANTE, JULIET T.
14. AVENDAÑO, CHRISTIAN B.	51. YACO, KEITH EDISON P.
15. SUPETRAN, MICHELLEINE D.	52. ADRIANO, MARIAN SB.
16. CORDERO, AMEE MARIE F.	53. GLOVA, EDELYN S.
17. EVANGELISTA, HANNA DANICKA S.	GRADE SIX
GRADE TWO	54. SILVESTRE, ELA Q.
18. CORDERO, EMILY F.	55. ABELILLA, ZORAIDA N.
19. MACALINO, MA. TERESA M.	56. VIESCA, DORINESS M.
20. TAYABAN, VIOLETA F.	57. LOMA, MARY JANE G.
21. CANOZA, JACKIELYN D.	58. MON, MARIA KRISTINA F.

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22. ABELILLA, LIZA M.	59. LADOT, MIRASOL D.
23. IPIO, MARIAH KRISTELLE D.	60. MENDOZA, EPIFANIA B.
24. BARTOLOME, JOSEPH D.	61. MENDOZA, ESPHER M.
25. ESPENEDO, SHERYL A.	62. BANTULA, MARIA CORAZON R.
26. CALDERON, CHRISTOPHER R.	<b>SPED</b>
27. LAC SARUM, PACITA L.	63. LABINDAO, AGNES E.
<b>GRADE THREE</b>	<b>NON-TEACHING</b>
28. TAMONDONG, MARICEL S.	64. VIRGINIA V. MANUEL
29. BELARMINO, MICHELLE B.	
30. PRESTOSA, MARIA SANDRA I.	
31. GOJO CRUZ, JENILYN T.	
32. TORRERO, ABIGAE L C.	
33. MABAZZA, ROAN C.	
34. PORTENTO, VERHMA I.	
35. SANTOS, BABYLEN I.	
<b>GRADE FOUR</b>	
36. RODRIGUEZ, MARLYN M.	
37. DIAMANTE, LUZ M.	

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